

# AIR FORCE SCHOOL JAMMU

To the Sky and Beyond

## TC/CAUTION MONEY APPLICATION FORM

To  
The Principal/ HM  
Madam/ Sir

<b>FOR OFFICE USE, ONLY</b>
TC NO. ....
DATED.....

### PART-I (to be filled by parent)

1. It is requested that Transfer Certificate in respect of my daughter/son.....  
.....of class.....section.....  
as (please specify the reason).....  
.....

Date:

Name and signature of parent

### PART-II (to be filled by Class Teacher)

- It is certified that.....of class.....section.....  
Admission number.....has paid all dues outstanding against her/him upto.....
- Subjects studied: (i).....(ii).....(iii).....(iv).....  
(v).....(vi).....(vii).....
- Any fee concession availed (If yes, specify reasons).....
- Last date of student in a class.....
- Headwise fees to be refunded : (i) Caution Money.....(ii) Development Fees.....  
(iii) Tuition Fees.....(iv) Lab Fee.....(v) E-Learning Fees.....
- Whether the pupil belongs to SC/ST.....
- School/Board Annual examination last taken with result.....
- Whether failed, if so once/twice in the same class.....
- Whether qualified for promoted to the higher class.....
- Total no of working days.....total attendance.....
- Whether NCC Cadet/Boy Scout/Girl guide (Details may be given).....
- Games/Extra Curricular activities.....
- Insurance paid till.....
- Any other remarks.....

Date:

Sign Class teacher



**PAKT-III (to be filled by parent)**

16. It is requested that caution money in respect of my ward may also be refunded through **NEFT** to my bank account. My bank credentials are as follows (Front page of bank pass book enclosed):-

- (a) Name of beneficiary as per bank pass book .....
- (b) Account number .....
- (c) Name of bank & branch name .....
- (d) IFSC code .....
- (e) Address as per bank record .....
- (f) Contact number .....
- (g) Alternate contact number .....

Date: \_\_\_\_\_ Name & Signature of parent \_\_\_\_\_

17. Certified that I have verified bank details of parent: \_\_\_\_\_ Sign Clerk/Incharge \_\_\_\_\_

18. Certified that I have reconciled caution money details: \_\_\_\_\_ In-charge Fee/Account Assistant \_\_\_\_\_

19. Counter signature \_\_\_\_\_ Principal/HM \_\_\_\_\_

(Rs.....refunded vide cheque no.....dated.....)

Sign Account Assistant                      Sign Office Superintendent/School Manager                      Sign ED